



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY
FINANCIAL MANAGEMENT
109 ARMY PENTAGON
WASHINGTON DC 20310-0109

8 SEP 1998



MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Mandatory Use of Government Purchase Card to Procure
Services from the Defense Automated Printing Service

Policy memorandums published by both the Under Secretary of Defense (Comptroller) (USD(C)) and the Deputy Assistant Secretary of the Army (Financial Operations) require **all purchases** made by Defense activities from the Defense Automated Printing Service (DAPS) be paid for with the Government Purchase Card (Enclosure 1).

Despite this mandate, the Defense Finance and Accounting Service - Indianapolis Center continues to receive millions of dollars in electronic bills from DAPS each month. Review of the May 1998 billing statement indicates nearly all the orders were placed during FY 98 and therefore should have been paid with the Government Purchase Card (IMPAC). The largest billing volumes are against fiscal station numbers that support schools, laboratories, National Defense University and the Pentagon.

Fiscal data included on the billings is often incomplete and erroneous. This means that our printing obligations remain unliquidated while DFAS-IN attempts to correct the information. Poor billing data can also potentially result in increased negative unliquidated obligations. For your information, a summary by Fiscal Station Number of the May 1998 billings is attached (Enclosure 2).

Effective immediately, I expect each of you to take action to comply with USD(C) directives and Army policy. I ask you to ensure that your tenant organizations comply as well. Issues can be directed to my point of contact, Kathleen S. Miller at (703) 697-0757, DSN 227, email milleks@hqda.army.mil.


for Helen T. McCoy

Assistant Secretary of the Army
(Financial Management and Comptroller)

Enclosures

DISTRIBUTION:

Office, Secretary of the Army, Washington, DC 20310-0105

Commander:

U.S. Army Europe and Seventh Army, APO AE 09014
U.S. Forces Command, Fort McPherson, GA 30330-6000
Eighth U.S. Army, Unit #15236 APO AP 96205-0009
U.S. Army Materiel Command, 5001 Eisenhower Ave, Alexandria, VA 22333-0001
U.S. Army Training and Doctrine Command, Fort Monroe, VA 23651-5000
U.S. Army Pacific, Fort Shafter, HI 96858-5100
U.S. Army South, APO Miami 34004
U.S. Army Signal Command, Fort Huachuca, AZ 85615-5000
U.S. Army Medical Command, Fort Sam Houston, TX 78234-6000
U.S. Army Intelligence and Security Command, Fort Belvoir, VA 22060-5370
U.S. Military Entrance Processing Command, MEPCRM, 2500 Greenbay Road, North
Chicago, IL 60064-3094
U.S. Army Military Traffic Management Command, 5611 Columbia Pike, Falls Church,
VA 22041-5050
U.S. Army Recruiting Command, 1307 3rd Ave, Fort Knox, KY 40121
U.S. Army Criminal Investigation Command, 5611 Columbia Pike, Falls
Church, VA 22041-5115
U.S. Army Special Operations Command, Fort Bragg, NC 28307-5200
U.S. Army Space and Strategic Defense Command, PO Box 1500, Huntsville, AL 5807
U.S. Army Military District of Washington, 103 3rd Ave, Fort Lesley J.
McNair, D.C. 20319-5050
U.S. Army Finance Command, 8899 56th Street, Indianapolis, IN 46249
U.S. Army Corps of Engineers, 20 Massachusetts Ave, NW, Washington, D.C. 20314
175th Finance Command, Unit#15300, APO AP 96205-0073
266th Finance Command, Unit 29001, APO AE 09007
13th Finance Group, Fort Hood, TX 76544-5056
18th Finance Group, Fort Bragg, NC 28307-5000
Superintendent, U.S. Military Academy, West Point, NY 10996-5000

Chief:

U.S. Army Reserve, The Pentagon, Washington, D.C. 20310
U.S. National Guard Bureau, 111 South George Mason Drive, Arlington
VA 22204-1382

Commandant, U.S. Army Finance School, Ft. Jackson, SC 29207-7045
HQ USEUCOM, Unit 30400 Box 1000 APO AE 09128

CF:

DCSLOG
ASA(RDA)
Director, DFAS-IN

DAPSOTR

FSN	NAME	AMT
847700 Total		14,344.07
25GZ01 Total		4,974.68
AWQB42 Total		317,135.05
MIPLOC Total		77.05
P21000 Total		183.83
P92110 Total		87.90
S01021 Total		308,152.45
S01044 Total		129,499.53
S01079 Total		213.00
S01088 Total		354.35
S01110 Total		3,304.26
S02059 Total		10,864.32
S02086 Total		25,304.17
S04013 Total		611.03
S04351 Total		101,663.08
S05010 Total		2,799.57
S05015 Total		10,253.34
S05073 Total		8,338.83
S08125 Total		559.15
S09038 Total		66,099.81
S09057 Total		16,011.22
S09076 Total		12,096.08
S09177 Total		22,267.27
S10018 Total		24,567.56
S11070 Total		79,020.88
S11071 Total		707,410.58
S11116 Total		13,755.54
S11173 Total		178,168.28
S12102 Total		1,234,069.66
S12126 Total		2,397.44
S14021 Total		304,544.99
S14040 Total		3,190.98
S15014 Total		24.00
S15058 Total		3,775.49
S17018 Total		32.75
S18001 Total		163,798.18
S18043 Total		1,657.69
S18049 Total		1,917.16
S18064 Total		289,454.44
S18129 Total		118,220.75
S19129 Total		17,719.20
S19130 Total		55.83
S21039 Total		6,247.71
S23037 Total		19,319.44
S23185 Total		1,025,838.88
S23204 Total		331,838.19
S28013 Total		296,100.33

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S28017 Total	31,675.26
S28043 Total	349,452.85
S28113 Total	31,604.86
S29040 Total	18,630.22
S30093 Total	6,121.15
S30145 Total	153,887.86
S31001 Total	60,137.90
S31079 Total	1,920.69
S31124 Total	3,294.00
S33181 Total	88,127.94
S33627 Total	2,080.46
S34101 Total	23,806.89
S35047 Total	49,493.55
S36004 Total	52,417.29
S36005 Total	21,886.51
S36237 Total	51,656.62
S38042 Total	20,153.32
S41014 Total	9,133.04
S41117 Total	18,125.01
S41133 Total	166,629.28
S41457 Total	158,500.77
S42037 Total	20,518.56
S42056 Total	5,826.32
S44008 Total	284,243.78
S44019 Total	985,544.77
S44055 Total	77,110.39
S44213 Total	21,871.12
S45016 Total	1,953.33
S47039 Total	9,079.32
S48073 Total	5.78
S49012 Total	38.07
S49024 Total	39,402.76
S49089 Total	2,494.10
S49092 Total	2,635,428.95
S49448 Total	160,842.13
S91052 Total	1,116.51
S91533 Total	34.86
S92127 Total	855.20
S92544 Total	24,040.73
S94615 Total	5,186.55
S94619 Total	72,359.39
S95507 Total	3,606.62
S95514 Total	25.65
S95523 Total	3,038.97
S96519 Total	82,418.39